

Halemalu Retreat Guidelines

To insure exclusive use of the Halemalu Facility for your group, the entire facility must be rented at our “Retreat” rate of \$500 per night.

Once a retreat booking has been made there will be no partial cancellation or room count downsizing allowed 30 days prior to the retreat booking start date. If your group is smaller than anticipated you will still be responsible for the \$500 per night charge and you will still have the entire facility for your own personal use and there will be no other “non-group” guests utilizing the facility.

You are allowed to “down-size” your group and the room count prior to 30 days of the booking start date. This however will allow us to book other guests and you will lose your “exclusive” use of the facility. Furthermore you may also incur meeting room and kitchen use fees. Room fees will then be based on our standard Daily rates.

Your group will have the use of all public areas including the Kitchen, Dining, Lounge, Office, Exercise, and Meeting areas. You will also be responsible to make sure that all public areas you utilize are returned to the “clean and ready” state, to the best of your ability, after the area’s use.